



ANALYSIS SERVICE APPLICATION FORM

A. MAKLUMAT PELANGGAN/ CUSTOMER INFORMATION	
NAMA/ Name:	
NAMA SYARIKAT/ Company Name:	
ALAMAT/ Address:	
NO. TELEFON/ Phone No.:	E-MEL/ Email:

B. KETERANGAN SAMPEL/ SAMPLE DETAILS			
Bil.	NAMA SAMPEL/ Sample Name	BERAT SAMPEL / Sample's weight	ANALISIS YANG DIPERLUKAN/ Analysis required

Penyimpanan/ Storage: ☐ Suhu Bilik/ Room Temperature ☐ Sejuk/ Chilled ($\pm 4^{\circ}\text{C}$) ☐ Beku/ Frozen (-16°C)

Maklumat tambahan sampel (jika ada)/ Sample additional information (if any):

C. KAEDAH PEMBAYARAN/ METHOD OF PAYMENT	
☐ Tunai Semasa Penghantaran – Bayaran disertakan untuk analisis/ C.O.D – Fee enclosed for analysis = RM _____	
☐ Dibayar melalui perbankan dalam talian/ Paid by online banking: No Rujukan/ Reference No: _____	Akaun bayaran/ Payment account: Nama/ Name: Universiti Sultan Zainal Abidin No akaun/ Account No: 130 170 100 823 94 Nama bank/ Bank Name: Bank Islam Berhad Rujukan Transaksi/ Reference transaction: TPC HALab
☐ Nombor Pesanan Belian/ By Purchasing Order No: _____	

TERMA DAN SYARAT/ Term and conditions:

- Semua sampel yang diterima tidak akan dikembalikan. Ia akan dilupuskan sebagai sisa pepejal biasa (tidak berbahaya)/ All samples received are not returnable. It should be disposed as normal solid waste (non hazardous).
- Makmal akan bertanggungjawab/ The laboratory shall be responsible to:
 - Analisis sampel yang diterima adalah termaktub dengan prosedur makmal, jika terdapat ketidakupayaan analisis, makmal akan menghantar sampel ke makmal akreditasi yang lain/ The analysis of samples received is stipulated by the laboratory's procedure, if there is an inability to analyze, the laboratory will send the sample to another accredited laboratory.
 - Segala maklumat analisis sampel ini adalah rahsia/ All information of this analysis is confidential.

☐ Dengan menandatangani borang ini, saya mengisytiharkan bahawa saya telah baca, faham dan setuju dengan perkara di atas/ By signing this form, I declare I have read, understood and agreed with above statement.

Tandatangan/ Signature:

.....
Nama/ Name:
Tarikh/ Date:

UNTUK KEGUNAAN MAKMAL SAHAJA (LAB. USE ONLY)
Diterima oleh/ Received by:



UNTUK KEGUNAAN MAKMAL SAHAJA (LAB. USE ONLY)																	
KETERANGAN SAMPEL/ SAMPLE DESCRIPTION																	
Nama sampel/ Sample name		Kod sampel/ Sample code															
Tarikh terima sampel/ Date of sample received:		Tandatangan/ Signature:															
Keadaan bungkusan dan penghantaran/ Packing & Delivered Condition:																	
Berbungkus/ Covered	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐	Label/ Label	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐	Keadaan spesifik/ Specific condition	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐
Y	N																
☐	☐																
Y	N																
☐	☐																
Y	N																
☐	☐																
Rosak/ Damaged	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐	Bersih/ Clean	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐	Sampel mencukupi/ Appropriate Sample	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐
Y	N																
☐	☐																
Y	N																
☐	☐																
Y	N																
☐	☐																
Kesesuaian sampel/ Appropriate Test method	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐	Sumber / Resources	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐	Tandatangan /Signature:					
Y	N																
☐	☐																
Y	N																
☐	☐																
Staf kompeten / Competent Personnel	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐	Pemulaan Kerja/ Commencement of Work	<table><tr><td>Y</td><td>N</td></tr><tr><td>☐</td><td>☐</td></tr></table>	Y	N	☐	☐	Tarikh/ Date:					
Y	N																
☐	☐																
Y	N																
☐	☐																

HALAL ANALYSIS LABORATORY (HALab) UNIVERSITI SULTAN ZAINAL ABIDIN (BESUT CAMPUS) 22200 BESUT, TERENGGANU e-mail: uniszahalal@gmail.com		
RESIT PENERIMAAN SAMPEL/ RECEIPT OF SAMPLE		
NAMA/ NAME:		
NO. RUJUKAN/ REFERENCE NO.:		
TARIKH TERIMA/ DATE OF RECEIVE:		
MAKLUMAT SAMPEL/ SAMPLE DESCRIPTION		
☐ Sampel diterima dalam keadaan baik/ Sample received in good condition.		Tandatangan/ Signature:
☐ Sampel akan dianalisis/ Sample proceed to be analysed.		Tarikh/ Date:
Sijil analisis akan dikeluarkan dalam tempoh 14 hari bekerja/ Certificate of analysis will be released within 14 working days.		