

## INSTRUMENT AND LABORATORY RENTAL APPLICATION FORM

\*The price in the table is the maximum price. However, the price is negotiable with the person in charge depending on the sample quantity.

### A. APPLICANT INFORMATION

Name : \_\_\_\_\_

Programme/ Project Title: \_\_\_\_\_

Identity Card Nu. : \_\_\_\_\_ Telephone Nu. : \_\_\_\_\_

Campus/ University : \_\_\_\_\_

Faculty/ Department : \_\_\_\_\_

Purpose : \_\_\_\_\_

Date : \_\_\_\_\_ to \_\_\_\_\_

### B. EQUIPMENT INFORMATION

<b>DETAIL OF EQUIPMENT CHARGE</b> <i>*Refer to CLMC's website</i>				
Bil.	Equipment	Quantity (Sample/hours/set/ plate/ 250ml)	Charge Rate, (RM)	Analysis Cost, (RM) (Quantity x Charge Rate)

### C. PAYMENT INFORMATION

PAYMENT INFORMATION (INTERNAL USER)		
1.	Supervisor's Name	
2.	Provisioning Code (RXXX, RRXXX)	
3.	Signature & Stamp	

PAYMENT INFORMATION (EXTERNAL USER)		
1.	Name	
2.	Institution Name	
3.	Payment Method	<b>Electronic Fund Transfer (EFT)</b> Account Name : BENDAHARI UNIVERSITI SULTAN ZAINAL ABIDIN Account Name . : 130 170 100 823 94 Bank Name : BANK ISLAM MALAYSIA BERHAD (BIMB) Reference : Quotation Number  ***Please attached together the proof of payment slip
4.	Signature & Stamp	

#### D. DECLARATION

I hereby acknowledge the following terms;

- i. Already discussed and learnt how to use the equipment with the accredited laboratory officer.
- ii. Will be responsible for the personal safety and the security of the equipment that I use. And Will be ensured the cleanliness of the working space and comply all the established laboratory regulations.
- iii. Will report orally or in writing immediately to the Laboratory Management if there is any problem/ damage/ loss during the utilization of the equipment.

Signature & Stamp : \_\_\_\_\_ Date: \_\_\_\_\_

#### E. VERIFICATION (Project Supervisor)

The application is **supported /not supported**

Signature & Stamp : \_\_\_\_\_ Date: \_\_\_\_\_

#### F. APPROVAL

The application is **approved /not approved**

**Laboratory Coordinator / In-Charge Officer,**

Signature & Stamp : \_\_\_\_\_ Date: \_\_\_\_\_